

Spelthorne Borough Council Cabinet and Property and Investment Committee Forward Plan and Key Decisions



This Forward Plan sets out the decisions which the Cabinet expects to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Cabinet which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

The members of the Cabinet and their areas of responsibility are:

Cllr J. Boughtflower	Leader of the Council	Cllr.boughtflower@spelthorne.gov.uk
Cllr J. McIlroy	Deputy Leader	Cllr.McIlroy@spelthorne.gov.uk
Cllr S. Buttar	Finance	Cllr.buttar@spelthorne.gov.uk
Cllr M. Attewell	Community Wellbeing and Housing	Cllr.attewell@spelthorne.gov.uk
Cllr R. Barratt	Compliance, Waste and Risk	Cllr.barratt@spelthorne.gov.uk
Cllr R. Chandler	Leisure Services	Cllr.chandler@spelthorne.gov.uk
Cllr T. Mitchell	Planning and Economic Development	Cllr.mitchell@spelthorne.gov.uk
Cllr R. Noble	Communications, Corporate Management and Environment	Cllr.noble@spelthorne.gov.uk

Whilst the majority of the Cabinet's business at the meetings listed in this Plan will be open to the public and press, there will inevitably be some business to be considered which contains confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of any of the Cabinet meetings listed below may be held in private where exempt and / or confidential information is due to be considered.

Representations regarding this should be made to committee.services@spelthorne.gov.uk

Please direct any enquiries about this Plan to the Principal Committee Manager, Gillian Scott, at the Council offices on 01784 444243 or e-mail g.scott@spelthorne.gov.uk

Spelthorne Borough Council

Cabinet and Property and Investment Committee Forward Plan and Key Decisions for 23 September 2020 to 31 December 2020

Anticipated earliest (or next) date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Property and Investment Committee 14 09 2020	Exempt report - Acquisition AA - Key Decision To consider the acquisition of a Property.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Property and Investment Committee 14 09 2020	Exempt Report - Property Letting 'I' To consider the letting of property 'I'.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Deputy Leader
Cabinet 23 09 2020	Asset Management Plan To consider a draft Asset Management Plan	Non-Key Decision	Public	Heather Morgan, Group Head - Regeneration and Growth Deputy Leader
Cabinet 23 09 2020	Annual Asset Investment Report To note the Annual Asset Investment report.	Non-Key Decision	Public	Heather Morgan, Group Head - Regeneration and Growth Leader of the Council
Cabinet 23 09 2020	Community Asset Policy To consider the proposed Community Asset Policy.	Non-Key Decision	Public	Nick Cummings, Property and Development Manager Deputy Leader
Cabinet 23 09 2020 Council 22 10 2020	Replacement Spelthorne Leisure Centre - outcome of Consultation	Non-Key Decision		Lee O'Neil, Deputy Chief Executive Leader of the Council Portfolio Holder for Leisure Services and New Leisure Centre development

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 23 09 2020	Local Plan Consultation Draft Responses document	Non-Key Decision		Jane Robinson, Principal Planning Officer Councillor Jim McIlroy
Cabinet 23 09 2020	Capital Monitoring Q1 (April to June)	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive Finance Portfolio Holder
Cabinet 23 09 2020	Affordable housing at the former Brooklands College site, Ashford - Key Decision	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Public	David Birley, Housing Strategy and Policy Manager Portfolio Holder for Community Wellbeing and Housing
Cabinet 23 09 2020	Exempt Report - White House and Harper House Managed Services To consider a tender report on a managed service provider for the White House Hostel and Harper House	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	David Birley, Housing Strategy and Policy Manager Deputy Leader
Cabinet 23 09 2020	Exempt Report - Victory Place Construction Costs - Key Decision To consider an exempt report on the construction costs for Victory Place.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Richard Mortimer, Asset Management Contractor Deputy Leader
Cabinet 23 09 2020	Exempt Report - Ceaser Court Phase 2 - Construction Costs - Key Decision To consider an exempt report on the construction costs for Phase 2 of Ceaser Court.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Richard Mortimer, Asset Management Contractor Deputy Leader

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Property and Investment Committee 28 09 2020	Exempt report - Acquisition AB - Key Decision To consider the acquisition of a Property	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Property and Investment Committee 28 09 2020	Exempt Report - Property Letting 'J' To consider the letting of property 'J'	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Deputy Leader
Property and Investment Committee 28 09 2020	Exempt report - Property Letting 'K' To consider the letting of property 'K'	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Deputy Leader
Cabinet 04 11 2020	Corporate Plan Review To review the Corporate Plan and recommend it to Council for adoption.	Non-Key Decision	Public	Lee O'Neil, Deputy Chief Executive Leader of the Council
Cabinet 04 11 2020	Oast House Cultural Hub Proposal To consider a proposal for the development of a theatre and cultural centre	Key Decision	Private	Catherine Learmonth, Arts and Wellbeing Officer Portfolio Holder for Leisure Services
Cabinet 04 11 2020	Sandbag Policy To consider and agree to a Sandbag Policy	Non-Key Decision	Public	Nick Moon, Risk and Resilience Manager Portfolio Holder for Environment, Communications and Corporate Management
Cabinet 04 11 2020	Playing Pitch Strategy	Non-Key Decision	Public	Lisa Stonehouse, Leisure Services Manager Portfolio Holder for Leisure Services and New Leisure Centre development

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 04 11 2020	Health and Wellbeing Strategy This is a new Health and Wellbeing Strategy for 2020-2023	Non-Key Decision	Public	Lisa Stonehouse, Leisure Services Manager Portfolio Holder for Community Wellbeing and Housing
Cabinet 04 11 2020	Public Space Protection Order - Parks and Open Spaces To consider a proposal to make Public Space Protection Orders in the borough and to consult residents on the matter.	Non-Key Decision	Public	Karen Limmer, Temporary Principal Solicitor Portfolio Holder for Compliance, Waste and Risk
Cabinet 04 11 2020	Dog Control Order To consider adopting a dog control order in the Borough.	Non-Key Decision	Public	Jackie Taylor, Group Head - Neighbourhood Services Portfolio Holder for Compliance, Waste and Risk
Cabinet 04 11 2020	Corporate Health and Safety Policy To adopt a Corporate Health and Safety Policy	Non-Key Decision	Public	Stuart Mann, Health & Safety Officer Portfolio Holder for Compliance, Waste and Risk
Cabinet 04 11 2020	Revenue Monitoring Quarter 2	Non-Key Decision	Public	Grant Miles, Interim Chief Accountant Finance Portfolio Holder
Cabinet 04 11 2020	Capital Monitoring Quarter 2	Non-Key Decision	Public	Grant Miles, Interim Chief Accountant Finance Portfolio Holder

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 04 11 2020	Exempt report - Thameside House construction budget - Key Decision To consider an exempt report on the construction budget for Thameside House.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Richard Mortimer, Asset Management Contractor Deputy Leader
Cabinet 04 11 2020	Exempt report - Waterfront - Appointment of monitoring surveyor - Key Decision To consider an exempt report on the appointment of a monitoring surveyor to the Waterfront project.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Heather Morgan, Group Head - Regeneration and Growth Deputy Leader
Cabinet 04 11 2020	Exempt report - Thameside House - demolition contract - Key Decision To consider the tenders received for the demolition contract in respect of Thameside House.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Heather Morgan, Group Head - Regeneration and Growth Deputy Leader
Cabinet 03 12 2020 Council 10 12 2020	Calendar of Meetings 2021-2022 To agree a calendar of meetings for 2021-2022	Non-Key Decision	Public	Gillian Scott, Principal Committee Manager Leader of the Council
Cabinet 03 12 2020	Treasury Management Strategy Statement	Non-Key Decision	Public	Anna Russell, Deputy Chief Accountant Finance Portfolio Holder

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 03 12 2020	Outline Budget 2021-2022	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Public	Terry Collier, Deputy Chief Executive Finance Portfolio Holder
Cabinet 03 12 2020	Construction Constructors' Framework Agreement	Non-Key Decision	Public	Hilary Gillies, Interim Corporate Procurement Manager Deputy Leader
Cabinet 03 12 2020	Construction Professional Services Framework Agreement	Non-Key Decision	Public	Hilary Gillies, Interim Corporate Procurement Manager Deputy Leader
Cabinet 03 12 2020	Exempt Report - Planned and Reactive Repairs Managed Service Tender To consider an exempt report on the tenders received for the Planned and Reactive Repairs Managed Service contract.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Hilary Gillies, Interim Corporate Procurement Manager Deputy Leader